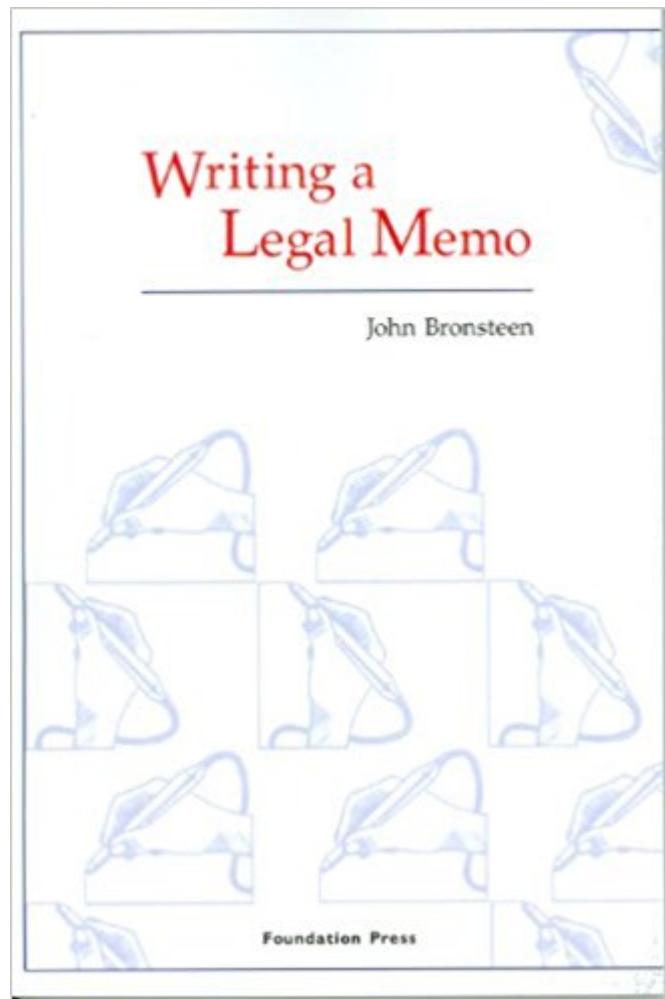


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# Writing A Legal Memo (Coursebook)



## **Synopsis**

This legal writing book is designed to help students learn and remember the basic elements of writing a legal memo. It focuses on the type of assignment that many young lawyers are given, which is to write a memo answering a specific legal question. It discusses each step in completing such an assignment, providing specific instructions and explanations. Students can also use this book as a reference when they begin practicing law.

## **Book Information**

Series: Coursebook

Paperback: 160 pages

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Average Customer Review: 4.1 out of 5 stars 7 customer reviews

Best Sellers Rank: #119,501 in Books (See Top 100 in Books) #36 in Books > Textbooks > Law > Legal Reference #61 in Books > Law > Legal Education > Legal Writing #78 in Books > Law > Business > Reference

## **Customer Reviews**

As a law professor teaching legal research and writing to first-year students, I have found that this book works wonders for my students drafting their first-ever office memos. The process can be daunting, but this book provides sound advice in clear language with an easy-to-follow format and a reassuring tone. It's truly a handy tool. I find myself returning to it, and loaning it out to students, again and again. The book's overview of The Bluebook's rules particularly helpful, too. It doesn't overwhelm students with too many details. Instead, it's a concise guide that tells them enough to orient them but not enough to intimidate them. Overall, I highly recommend this book to any law student, new lawyer, or teacher of legal writing. It's a staple that you'll be glad to have on your bookshelf and, if you're like me, it will quickly become dog-eared from frequent use.

I received a lot of criticism about my legal writing. Specifically, the attorneys at my firm thought I wrote long and convoluted sentences. My ideas and analysis got lost in the weeds. I found chapter

2, "How to write clear sentences," enormously helpful. The book made me aware of common mistakes I often make and gave me the tools to avoid them. My writing is far better as a result. I did not find the rest of the book as helpful, but I purchased it for a very specific reason.

Everyone is entitled to their opinion, but I fail to see what the other reviewers found in this book. I feel that the author might have been aiming for something along the lines of the Elements of Style, but fell drastically short. You will find little help here if you have taken a research and writing class within the last three years. Pages five through 18 are spent explaining the difference between the executive and legislative branches. I am not sure who this book is aimed at, but it is far too basic for someone looking to add serious shine to their writing. There are too many other good books on the subject for me to recommend this title to anyone. Look elsewhere.

as advertised

This book was okay and it was required for a class it may or may not help in the real world setting depends if the organizations has a set format they want to use.

This book is an exceptional, no-nonsense guide to writing a legal memorandum that should be required reading for law students. As an attorney in a large DC law firm, I see a lot of written work from summer associates from Harvard, Yale, Stanford, and Chicago. Every single one of those summer associates would have benefited from reading this book and taking to heart the author's tips about organization and style. I recommend it without reservation.

on legal writing, this should be it. It is without a doubt a far more relevant and purposeful guide to writing a memo than one of those stale books you likely bought in law school as part of your legal writing class. I am a practicing attorney and the majority of my high stress assignments are simply to write a memo on a particular issue, and this is the book I turn to with confidence. Sadly I did not use this book in law school, but I do wish I had. If you know someone who is in the legal profession or about to enter - do them a favor and buy them this short, concise guide to memo writing. I believe some of the top-tier schools have started to use this book and that makes sense to me. It is the new standard for legal writing guides as far as I am concerned.

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